

Reporting of Complaints or Appeals AE-F07



Name

Position

Organisation

Physical
Address

Telephone

Mobile No.

Email

Reference No.

Description of Appeal/Complaint (as detailed as possible – “who, what, why, when”)
Nature of appeal / complaint:

Background to appeal / complaint:

Reason for appeal / complaint:

General comments:

Signature

Date

Submit completed form to contact@aepc.co.za and admin@aepc.co.za or online at www.aepc.co.za

FOR OFFICE USE ONLY

Received by

Date

Reference number

Turnaround times to report adhered to?

Yes No

Complaint/Appeal falls within Inspection Body scope?

Yes No

Date/Time Acknowledgement sent (attach copy)